



## Board of Directors

### Agenda

*Sept 13th, 2017*

*Wednesday*

*3:30 PM to 4:30 PM*

*Teleconference*

Call in: [712-770-4010](tel:712-770-4010)

Meeting ID: 103-511#

Pin: 1388

Members In Attendance	Members Absent
Lee Britt, Chair	
Clay Wilke, Vice Chair	
	K Kirkendall, Secretary
	Chelsie Wilson Treasurer
Matt Rehl, State Director	
Sean Courtright, CTSO Coordinator	
	Chance Russman, Secondary President
	Bryce Lytle Post Secondary President
	Alex Beal, ITTA President
	Conference Coordinator -- OPEN
	Ben Hamlett
	Craig Hoyt -- OPEN
Glen Riley	
	Scott Moore
	Cameron Pickett --OPEN
	Kristy Watson
	Scott Weaver --OPEN
	Bob Solder -- OPEN

- Call to Order Lee Britt, Chair  
 Chair Lee Britt called the September Board meeting to order at 3:32 pm.
- Roll Call Lee Britt, Chair  
 Chair-Lee Britt called roll at 3:32 pm. See attendance list above

3. Approval of Agenda Lee Britt, Chair  
Approval of Agenda was tabled until the October meeting- Not enough board members present for a quorum.
4. Approval of Prior Month's Minutes Lee Britt, Chair  
Approval of prior month's minutes was tabled until the October meeting- Not enough board members present for a quorum.
5. Approval of Financial Report Sean Courtright  
Sean Courtright provided an overview of the fiscal report although approval of financial report was tabled until the October meeting- Not enough board members present for a quorum.  
Sean reported that there are still some outstanding balances from NLSC  
WLTi is on budget. No issues with WLTi  
BASIC Training-The CTSO Management team is requesting that SkillsUSA Idaho become the fiscal agent this year to pay for the expenses incurred to host BASIC. Note that some of these expenses are from the other CTSO's, not just SkillsUSA Idaho. If approved by the Board, then SkillsUSA Idaho will be the hosting fiscal agent for this event this year. ICTE has assured that the hosting fiscal agent (CTSO) for this event would be protected from financial liability as this is a "net zero" event.

Chairman Lee Britt asked Sean to create an electronic document to send to Board members asking them to "electronically vote" on this issue. Sean to create an explanation and electronic vote to be sent out to Board members.

6. Basic Training Update Sean Courtright  
Other than the request to have SkillsUSA Idaho host the fiscal responsibilities for this event as mentioned above, Sean reported that SkillsUSA Idaho is leading the registration numbers for participation at the BASIC training session in Treasure Valley area.
7. State Director Conference update Matt Rehl  
State Director, Matt Rehl reported that he attended the National State Director Conference in August and brought back important information to be shared with the Board. Matt sent an e-mail with attachments to board members requesting them to review the material and bring back comments and ideas from the materials to the October Board meeting so that plans of action can be formulated and action taken if needed on those items.
  1. Items sent to Board for review include:
    - a. Constitution/Bylaws Powerpoint-It is highly suggested as a best practice to separate state bylaws from Board policies. Matt urged the Board to continue looking at updating the current SkillsUSA Idaho bylaws this year and integrate ideas from this Constitution/Bylaws PowerPoint material in this project.
    - b. Framework Infusion Powerpoint- The Board should consider ways to infuse the SkillsUSA "brand" into all the activities of SkillsUSA Idaho. See ideas in Powerpoint.
    - c. Social Media Powerpoint- The Board should consider ways to utilize Social media (Facebook/Instagram/Twitter, etc.) into SkillsUSA Idaho activities. See ideas in Powerpoint.
    - d. Fundraising Powerpoint- The Board should consider ideas from the fundraiser powerpoint as SkillsUSA Idaho gets closer to planning for the State Leadership and Skills Conference (SLSC). See ideas in Powerpoint.

2. Matt provided Sean Courtright with a thumb drive with all of the updates, changes and proposed changes to the national competitions.
  3. Matt also reported that there are other changes be made for NLSC but would give an update in Spring as we move closer to NLSC.
  4. Matt reported that he sits on the National Alumni & Friends Board of Directors and this entity is idle as of now as it waits for direction from the National Office. Matt noted that he would like to start an alumni association for past SkillsUSA Idaho members if possible.
8. Committees Needed Lee Britt  
Chairman Lee Britt reminded the Board about Committee assignments and would send out a list of committees and ask for volunteers for committee assignments.
9. Board Member other Business  
Chairman Lee Britt asked if there was any other new Board business that needed discussed. None mentioned.
10. Adjourn  
Chairman Lee Britt adjourned the meeting.