

2019 SkillsUSA Idaho Championships

Congratulations! You are the 2019 SkillsUSA Idaho Gold Medalist and will represent SkillsUSA Idaho in your contest at the National Conference in Louisville, KY on Jun 25th – 28th, 2019.

Enclosed you will find the following contest information:

- NLSC Schedule
- NLSC Condensed Agenda
- NLSC Registration Procedures
- General Regulations (applies to all Contestants)
- Hotel: Holiday Inn – Louisville Airport – Fair/Expo

Your Advisor will be completing the National Conference information packet. Please see your advisor for more information.

Thank you and congratulations again. You are the best of the best in the state of Idaho and we are proud of you!

Respectfully,



Sean Courtright- SkillsUSA Manager



NLSC Registration Procedures – Conference Web Site

Please provide these instructions to your advisors.
(Students/parents prohibited from using the Web Site)

All State associations are required to use the online registration system for NLSC

The following **"Volunteer" NLSC groups register at this site:**

<https://w3.smartreg.com/webreg/SKILLSUSA17/>

- Alumni
- Conference Management Team
- Contest Set-up Helpers
- Courtesy Corps
- Judges
- National Education Team
- National Contest Technical Committee Members

This booth will now be located outside the SkillsUSA headquarters office.

The following **State Delegations** register at <http://www.skillsusa-register.org/Login.aspx> **Use login and password to enter site.** You may create a login and password on the login page. Click the conference Tab – My Registrations – View – Watch Video on far right side. **Reminder – membership must be paid and contestants must be members by March 1 in order to compete.**

Registering: When registering, you can use the New Registrant button or the Lookup Previous Registration button (if you have registered for a prior conference that has been archived). Please follow Steps 1-2-3.

Prior Registrant from a Conference: If registering from a prior conference, use the Lookup Previous Registration and register. Click on FORM button to the left of their name. This will print out their printed NLSC1 form. Give this to the participant for updating. If there are no changes, the registration is complete other than adding their contest information (if they are competing) and making sure medical information is complete.

New Registrant: To print a blank NLSC1 form from the web site. Go to Conference Tab – Blank NLSC1 Form. Copy the form for as many participants as you have – give to the people that are the participants – have them fill out ALL information. Return to the advisor or designated school person to enter the data on our web site.

Hotel: All attendees at NLSC must stay at the assigned hotel as designated by SkillsUSA national office. If your group chooses to make other accommodations your group will still be responsible for the cost of hotel rooms for each night you are in attendance.

Home Addresses: You must provide a home address. Contestant awards and corporate gifts are mailed to homes.

Required for All Participants: Make sure to check the appropriate box on the bottom where it states:
"I have read and completely understand the Personal Liability and Medical Release Form, the Code of Conduct, and Photography and Sound Release agreements, and, by checking the box below, do hereby agree to abide by these in their entirety, accept the conditions of the agreements, and completely release SkillsUSA's national and state associations."

To print a blank form for parent signature: Conference, Blank NLSC1 Form.

If someone requires medical attention, it is important that we have this information and appropriate box checked.

Reports – Click Conference Tab: Fee Summary/Fees per Program/Fee Details/Registration Summary or Export to Excel.

Where do we send our money? Money collected for all registration fees is sent to the state association director. The national office collects from the state association office. Payment instructions will print on the Fee Summary.

Common Questions:

I am unable to view all my schools participants' records: To view all records of your school participants(s) you must own them (created the record). If you are in charge of registering everyone, we can give you "rights" to all the records. Please call your state director to change user rights or call 800-355-8422. You may also email pduncan@skillsusa.org or tzeigler@skillsuse.org.

The record will not save! Example of problem: Look for red typed script of the problem. The system will tell you. Example: Birth date of birth must be entered as MM/DD/YYYY (with a 4-digit year).

To enter a contest you must select the Registration Type – Contestant. If you have not selected contestant, it will not allow you to enter a contest.

What is the Submit Button? The submit button will inform you state director that your registration is complete. Please follow steps 1-2-3.

Whom do I call regarding my state delegation costs, registration, hotel, and transportation questions?

These calls should be directed to your state association director Matt Rehl or CTSO Manager Sean Courtright

What is the deadline to register for the conference? SkillsUSA National Leadership and Skills Conference NLSC is **May 6, 2019**

Condensed Agenda

This is a tentative, condensed agenda and *is subject to change*. Please check back prior to conference to check for any changes.

Saturday, June 22

7 a.m. SkillsUSA Championships Move-in
8 a.m. – 9 a.m. – Leverage, Activate and Engage registration
9 a.m. – 4 p.m. – Leverage, Activate and Engage
11 a.m. – 6 p.m. – State Director Conference Registration

Sunday, June 23

7 a.m. – SkillsUSA Championships Move-in
8:30 a.m. – 4 p.m. – Leverage, Activate and Engage
9 a.m. – 6 p.m. – State Director Conference Registration

Monday, June 24

7 a.m. – SkillsUSA Championships move-in
8:30 a.m. – 9:15 a.m. – SkillsUSA Store open to State Directors Only
8:30 a.m. – 3 p.m. – Leverage, Activate and Engage
9 a.m. – State Directors' Meeting
9 a.m. – noon – Alumni Roundtable
1 p.m. – 6 p.m. – SkillsUSA Store Grand Opening
2 p.m. Contest Chairs' Meeting

*** Idaho delegation orientation meeting in South Wing C - C112 from 7-8pm

Tuesday, June 25

7:30 a.m. – International Degree Interviews
7:30 a.m. – 5 p.m. – SkillsUSA Store open
9 a.m. – 3 p.m. – TAG Tuesday (Delegates)
9 a.m. – Noon – Advisor of the Year Interviews
9:30 a.m. – National Officer Candidate Procedure
10 a.m. – 5 p.m. – SkillsUSA TECHSPO
10 a.m. – 5 p.m. – SkillsUSA Championships Open to the Public
10 a.m. – 5 p.m. – Contestant Orientation Meetings
12 p.m. – 6 p.m. – Set up display event, exhibits and check in notebooks
7 p.m. – Opening Ceremony

Wednesday, June 26

7:30 a.m. – International Degree Interviews
7:30 a.m. – Leadership contestants report to contest area
7:30 a.m. – 5 p.m. – SkillsUSA Store open
7:45 a.m. – Teachers' Continental Breakfast
8:30 a.m. – 9:45 a.m. – A Call to Action Teachers' Session
8 a.m. – 5 p.m. – SkillsUSA Championships Open to the Public
8 a.m. – 5 p.m. – SkillsUSA TECHSPO
9 a.m. – 5 p.m. – Models of Excellence Interviews
10 a.m. – First Delegate Sessions
10:30 a.m. – 4 p.m. – SkillsUSA University
11 a.m. – Joint Delegate Session
12:45 p.m. – Delegate Business Meetings
1:30 p.m. – SkillsUSA Corporate Meeting
6 p.m. – 9 p.m. – Models of Excellence Dinner
6:30 p.m. Champions Night at Louisville Bats, game time 7:00 p.m.

Thursday, June 27

7:30 a.m. – Contestants report to contest area
7:30 a.m. – 4 p.m. – SkillsUSA Store open
8 a.m. – Leadership contests finals
8 a.m. – 5 p.m. – SkillsUSA Championships Open to the Public
9 a.m. – 4 p.m. – SkillsUSA Championships (open to the public)
8 a.m. – 5 p.m. – SkillsUSA TECHSPO
10 a.m. – 4 p.m. – SkillsUSA University
1 p.m. – Delegate Business Meetings/Meet the Candidates/Voting Primary Ballot High School Regional VP
6 p.m. – 10 p.m. – “SkillsUSA Night” at Kentucky Kingdom
6 p.m. – 7 p.m. – 100% Advisor and Chapter Distinction Reception Registration
7 p.m. – 9 p.m. – 100% Advisor and Chapter Distinction Celebration (No admittance once program begins)

Friday, June 28

9 a.m. – State Directors' Breakfast
7 a.m. – 1:30 p.m. – Community Service Project
8 a.m. – SkillsUSA Championships Move-out
10 a.m. – State Directors' Business Meeting
10 a.m. – 3 p.m. – Meet the Employer
9 a.m. – 4 p.m. – SkillsUSA University
10:30 a.m. – Delegate Business Meetings/Meet the Candidates/Final Ballot Voting
10:30 a.m. – 1:30 p.m. – ASTS Business Meeting and Teachers Luncheon
5 p.m. – Awards Ceremony

*** Post Awards the Idaho Delegation will celebrate with a Pizza Party in Room South Wing C - C112

Code of Conduct Agreement

SkillsUSA's National Leadership and Skills Conference is designed to be an educational function, and all plans are made with that objective. It is SkillsUSA's most significant meeting of the year, with thousands of students attending from all over the nation. It is approved as a major educational activity by the National Association of Secondary School Principals and Association for skilled and Technical Sciences.

SkillsUSA wants every person to have an enjoyable experience with every attention paid to safety and comfort. All participants will be expected to conduct themselves in a manner best representing SkillsUSA as the nation's greatest student organization.

For everyone to receive the maximum benefits from participation, SkillsUSA's "Code of Conduct," as established by its national board of directors, must be followed at all times.

Note that attendance is not mandatory. By voluntarily participating, you agree to follow the official conference rules and regulations or forfeit your personal rights to participate. SkillsUSA is proud of its students and knows that by signing this "Code of Conduct" you are simply reaffirming your dedication to be the best possible representative of your state.

1. I will, at all times, respect all public and private property, including the hotel/motel in which I am housed.
2. I will spend each night in the room of the hotel/motel to which I am assigned.
3. I will strictly abide by the curfew established and shall respect the rights of others by being as quiet as possible after curfew.
4. I will not enter any hotel room other than the one to which I am assigned. I understand that I am assigned a hotel room for the sole purpose of overnight accommodation.
5. I will not use alcoholic beverages. I will not use drugs unless I have been ordered to take certain prescription medications by a licensed physician. If I am required to take a medication, I will, at all times, have the orders of the physician on my person.
6. I will not leave the hotel/motel without the express permission of my advisor or state association director. Should I receive permission, I will leave a written notice of where I will be.
7. My conduct will be exemplary at all times.
8. I will keep my advisor or state association director informed of my whereabouts at all times..
9. I will, when required, wear my official identification badge.
10. I will respect official SkillsUSA attire and not smoke while I am wearing it.
11. I will attend, and be on time for, all general sessions and activities that I am assigned to and registered for.
12. I will adhere to the dress code at all required times.

I HAVE READ THE ABOVE CODE OF CONDUCT FOR NLSC AND AGREE TO ACCEPT AND PRACTICE THESE STANDARDS.

Signature: _____

Date: _____

FAQ

The following are frequently asked questions about the National Leadership and Skills Conference.

Registration Fee and Name Badges

Registration Fee and Name Badges

Registration for the SkillsUSA National Leadership and Skills Conference is \$185 for all participating individuals and guests. This fee includes name badge, lanyard, conference app, SkillsUSA Night at Kentucky Kingdom ticket, SkillsUSA Champions Night at Louisville Bats*, bus transportation, entrance to conference events, and Awards and Recognition book and State delegation food and materials. No individual tickets are sold for the Opening Ceremony on Tuesday, June 25.

** 2019 fee includes additional \$5 for the baseball game.*

Your state SkillsUSA director will be given all state registration information and material. Conference participants need to obtain this material (items such as your name badge, conference information) from the state association director at the designated state meeting time.

Opening Ceremony

- Tuesday, June 25, at 7 p.m.
- There are no tickets for the Opening Ceremony on Tuesday – you must be a registered participant.
- The entire ceremony will be broadcast live via Internet.

Competitions

The KEC contest floor will be open to **registered attendees only** on Tuesday, June 26, from 10 a.m. – 5 p.m. During this time, there will be orientations going on and a few preliminary contest events.

Wednesday, June 26, from 8 a.m. to 5 p.m., limited competitions will begin.

Thursday, June 27, all competitions begin at 8 a.m. They will close promptly at 5 p.m.

Admission is free and open to the public Wednesday and Thursday. **No access will be allowed to anyone other than credentialed personnel prior to the start times listed.**

See the official conference app for exact times and details.

SkillsUSA Night

- Takes place Thursday, June 28, at Kentucky Kingdom, 6 p.m. – 10 p.m.
- Ticket cost for non-registered attendees: \$20

Do *not* bring the following items into Kentucky Kingdom:

- Weapons such as knives or guns
- Any glass container
- Food, beverages, or alcohol brought in from outside the park
- Drugs or other illegal substances
- Coolers or picnic baskets
- Vehicles or two-wheeled electric scooters
- Skateboards, bicycles or skates

- Pets
- Tents

Awards Ceremony

- Friday, June 28, at 5 p.m.
- Tickets cost \$10 plus a service charge of \$1.62 There is no charge for children age 10 and under.
- Tickets will be sold online.
- The entire ceremony will be broadcast live via Internet



Shuttle Information

Complimentary shuttle service is provided between
Kentucky Exposition Center and the following hotels:

SkillsUSA conference name badge must be worn to use shuttle busses.

Hotel	Route	Shuttle Boarding Location at Hotel
AC Hotel (Marriott)	12	Curbside hotel East Market Street
Baymont Inn & Suites - Airport South	8	Curbside on Signature Drive
Best Western Louisville East	11	Curbside on Bunsen Parkway
Breckinridge Inn	4	Front of Hotel
Brown Hotel	3	Curbside on Broadway
Comfort Inn & Suites Airport and Expo	7	Front Entrance
Comfort Inn & Suites Paramount	8	Curbside on Paramount Park Drive
Courtyard Louisville Airport	7	Curbside on Phillips Lane
Courtyard Louisville Downtown	1	At Marriott - Curbside at 2nd Street Entrance
Crowne Plaza Louisville KEC / Airport	14	Convention Center Entrance
Drury Inn & Suites	10	Curbside on Blairwood Road
Embassy Suites Downtown	3	At Hilton Garden Inn on Chestnut at 4th Street
Fairfield Inn & Suites Louisville Downtown	5	At Hampton Inn - Front of Hotel on Jefferson Street
Fairfield Inn & Suites North	9	700 W Riverside Dr.
Four Points Sheraton Louisville Airport	4	Curbside on Crittendon Drive
Galt House Hotel & Suites	6	Rivue Tower side - on Main at 4th
Hampton Inn Clarksville	9	Curbside on Broadway
Hampton Inn Louisville Airport	5	Curbside on Phillips Lane
Hampton Inn Louisville Downtown	2	Front of Hotel - Curbside on Jefferson Street
Hilton Garden Inn Downtown	3	On Chestnut at 4th Street
Hawthorne Suites - North	9	Curbside
Hilton Garden Inn Louisville Airport	5	End of Driveway - South Side of Hotel
Holiday Inn Express Downtown	3	Curbside in front of hotel
Holiday Inn Express Airport/Expo	4	Curbside Bishop Lane
Holiday Inn Hurstbourne	10	Front Entrance
Holiday Inn Louisville Airport - Fair & Expo	5	At Four Points Sheraton - Curbside on Crittendon Drive
Home2 Suites Downtown	2	Curbside 240 S. Hancock Street
Home2 at KEC	5	At Sheraton Four Points
Horseshoe Hotel	13	Front Bus Area
Hyatt Regency Louisville	1	At Marriott - Curbside at 2nd Street Entrance
La Quinta Inn & Suites Airport	8	Curbside on Preston Highway
Louisville Marriott Downtown	1	Curbside at 2nd Street Entrance
Louisville Marriott East	11	Curbside - Front of hotel
Omni Downtown	1	Curbside 2 nd Street
Radisson North - Clarksville	9	Front of Hotel
Ramada Limited Airport/ Expo	5	At Four Points Sheraton - Curbside on Crittendon Drive
Residence Inn Louisville KEC / Airport	5	At Hampton Inn - Curbside on Phillips Lane
Seelbach Hilton	3	At Hilton Garden Inn on Chestnut at 4th Street
Sheraton Riverside Hotel Jeffersonville	9	Front of Hotel
SpringHill Suites Downtown	5	At Hampton Inn - Front of Hotel on Jefferson Street
SpringHill Suites Louisville KEC / Airport	4	At Hampton Inn - Curbside on Phillips Lane

Hours of Service

Tuesday	7:00 am	–	9:00 am	Service every 10-15 minutes
	9:00 am	–	3:00 pm	Service every 30 minutes *
	3:00 pm	–	7:00 pm	Service every 10-15 minutes
	8:15 pm	–	9:30 pm	Service every 10-15 minutes
Wednesday	6:00 am	–	9:00 am	Service every 10-15 minutes
	9:00 am	–	4:00 pm	Service every 30 minutes *
	4:00 pm	–	5:30 pm	Service every 10-15 minutes
	5:30 pm	–	10:00 pm	Limited service
Thursday	6:00 am	–	9:00 am	Service every 10-15 minutes
	9:00 am	–	4:00 pm	Service every 30 minutes *
	4:00 pm	–	5:30 pm	Service every 10-15 minutes
	5:30 pm	–	10:00 pm	Limited service
Friday	7:00 am	–	9:00 am	Service every 10-15 minutes
	9:00 am	–	4:00 pm	Service every 30 minutes *

**No transportation is offered to
downtown venues on Wednesday
night**

Kentucky Kingdom

Thursday

5:30 pm – 10:30 pm
Service every 10-15 minutes



For Shuttle Information &
Special Assistance:

(502) 528-1072

Please call at least 60 minutes
prior to desired pick-up time.

4:00 pm

5:00 pm

Service every 10-15 minutes

***Departs convention center on the hour & half-hour.**

Schedule may vary due to traffic & weather conditions.

Last bus leaves from hotels 60 minutes prior to end time with no return service.



Any guest who needs shuttle service with special assistance, call (502) 528-1072. Service is provided from hotel to official conference activities. There is no service from airport.

Registration SUMMARY FORM

National Leadership and Skills Conference (NLSC)

June 25-28, 2019 • Louisville, KY

Fax Form to: Sean Courtright Fax: 208.334.2365 Deadline: May 6, 2019
 Email: sean.courtright@cte.idaho.gov

Make check payable to: SkillsUSA Idaho



Mail Payment/PO and Copy of both Forms with Participant Roster to: Attn: Idaho CTE Fiscal Department
 650 W State St Room 324
 Boise, ID 83720-0095

School Name:	
City:	School Phone:
Advisor's Name:	Cell Phone:
Advisor's Name:	Cell Phone:
Advisor's Name:	Cell Phone:
Advisor's Name:	Cell Phone:
Advisor's Name:	Cell Phone:
Advisor's Name:	Cell Phone:
Bookkeeper Name:	Phone: email address:

Please list all advisors attending and their cell phone number

CONFERENCE REGISTRATION			
Total Number of Contestants (must attach roster)		x \$185 =	
Total Number of Observers (must attach roster)		x \$185 =	
Total Number of Advisors (must attach roster)		x \$185 =	
Total Number of Leadership Event Scholarships (if any)	Subtract	x \$100 =	()
Total number of state officers (if any)	Subtract	x \$185 =	()
Trailer \$75.00 One Way \$125.00 Round Trip			
Subtotal for Conference Registration			
HOTEL ROOM RESERVATION			
Total amount due for rooms listed on Room Reservation Form			
Total Enclosed			

NLSC Room Reservation Form

2019 NLSC SKILLSUSA

School Name: _____ School Phone: _____

Advisor's Name: _____ Advisor's Cell Phone/Home Phone: _____

Type of Attendee:

- S = Secondary Student
- P = Postsecondary Student
- A = Advisor
- O = Observer

Reservation Form Deadline: May 6, 2019

Room Rates:

- \$160= 1-2 person; 1 bed
- \$170 = 2 people; 2 beds (\$85.00 per person)
- \$170 = 3 people; 2 beds (\$56.00 per person)
- \$170 = 4 people - 2 beds (\$42.00 per person)

Room #	Last Name/First Name	M/F	Type	Arrival Time	Arrive Date	Depart Date	Accommodation	Rate	# Nights	Total Cost
Room # 1	1.	M/F					<input type="checkbox"/> (1-2) person, 1 bed \$160 <input type="checkbox"/> (3) people; 2 bed \$170			
	2.	M/F					<input type="checkbox"/> (2) people; 2 beds \$170 <input type="checkbox"/> (4) people; 2 bed \$170			
	3.	M/F					*Roommate requested? <input type="checkbox"/> Yes (*No guarantee)			
	4.	M/F								
Room # 2	1.	M/F					<input type="checkbox"/> (1-2) person, 1 bed \$160 <input type="checkbox"/> (3) people; 2 bed \$170			
	2.	M/F					<input type="checkbox"/> (2) people; 2 beds \$170 <input type="checkbox"/> (4) people; 2 bed \$170			
	3.	M/F					*Roommate requested? <input type="checkbox"/> Yes (*No guarantee)			
	4.	M/F								
Room # 3	1.	M/F					<input type="checkbox"/> (1-2) person, 1 bed \$160 <input type="checkbox"/> (3) people; 2 bed \$170			
	2.	M/F					<input type="checkbox"/> (2) people; 2 beds \$170 <input type="checkbox"/> (4) people; 2 bed \$170			
	3.	M/F					*Roommate requested? <input type="checkbox"/> Yes (*No guarantee)			
	4.	M/F								
Room # 4	1.	M/F					<input type="checkbox"/> (1-2) person, 1 bed \$160 <input type="checkbox"/> (3) people; 2 bed \$170			
	2.	M/F					<input type="checkbox"/> (2) people; 2 beds \$170 <input type="checkbox"/> (4) people; 2 bed \$170			
	3.	M/F					*Roommate requested? <input type="checkbox"/> Yes (*No guarantee)			
	4.	M/F								
Room # 5	1.	M/F					<input type="checkbox"/> (1-2) person, 1 bed \$160 <input type="checkbox"/> (3) people; 2 bed \$170			
	2.	M/F					<input type="checkbox"/> (2) people; 2 beds \$170 <input type="checkbox"/> (4) people; 2 bed \$170			
	3.	M/F					*Roommate requested? <input type="checkbox"/> Yes (*No guarantee)			
	4.	M/F								
Total Amount Due for Hotel Rooms:										\$

When completed please e-mail this form to sean.courtright@cte.idaho.gov

Roommate requests are not guaranteed. Do not adjust your room cost in anticipation of a roommate. All adjustments will be made once rooms are assigned.

Mail Payment/Purchase Order and Copy of both Forms with Participant Roster to:
SkillsUSA 650 W. State St Rm 324, Boise, ID 83702

Suggestion: Fly to Louisville, KY on Monday June 24, 2019 and fly home on Saturday, June 29, 2019.

*****We recommend you share rooms as much as possible*****