

## Skills Board Meeting Minutes

April 4, 2019

Call to Order at 6:10pm

Roll Call

Members Absent – Chelsie Wilson, Alex Beal, Lee Britt, k. Kirkendall. Glen Riley, Rob Silva, Andrew DiPietro

Guest Attendee – Kyle Treadway with Kenworth, Ontario OR was in attendance as our guest speaker for opening ceremonies. Stephany's dad (Gabe Garcia; Manager of Building Services at St. Luke's Hospital - Boise)

Approval of Agenda – Harold Nevill motioned to approve the agenda, seconded by Jim McKenzie. Approved

Approval of prior meeting minutes – Kristy Watson explained the minutes were not typed up and prepared to share with the board but will be available at the next meeting.

Financial Report – Sean Courtright updated the board on the current finances with balance sheets attached to agenda for review. We have an outstanding balance from SLSC registration that we expect to receive the final payments to come in soon. Harold explained that the larger schools have a longer process for payment distribution and depending on the time the request was made in the month that it might take a little longer to receive the payment. Kristy Watson motioned for approval of the financial report as presented, seconded by Jim McKenzie. Approved

Trades and Industry Report – Matt Rehl shared with the board that the number of registrations has increased from last year to a total of 2,255. We currently have 815 registered for SLSC with 80 events this makes Skills the 3<sup>rd</sup> largest student organization in Idaho.

Conference Report – Sean Courtright reported that all chairs of the competitions are set and ready for the contests. We will be losing a few chairs and will need to look at filling those positions before next years conference. Courtright also informed the board that there will be an increase in room fees for National Conference in 2020. Neville suggested that the board get an appreciation gift for Sally & Linda's hard work at conference. The full board agreed that we should do this. We have four post-secondary and three secondary student officer applications.

Discussion was held on board members positions during the opening and closing ceremonies. Neville suggested that we make sure to take photos of those students who receive scholarships in the prize room to make sure those who sponsored/donated these scholarships receive this information. Watson suggested that thank you cards should be sent to all who donated or sponsored this event. Watson agreed to take on the task of sending thank you cards and asked for all donors and addresses be added to the master spreadsheet. Watson also asked if ICTE has thank you cards she can use to mail out.

Bylaws Report – Neville recommended that we bring all changes to the next board meeting to make sure that we get the changes voted on before we get into the next year. We have had some meeting that haven't met quorum that have made it difficult to vote on items. McKenzie moved that the Bylaws

committee shall bring the changes and items to the next meeting, Seconded by Easton Anderson.  
Approved

I didn't say this in the meeting but we should make sure that everyone has a list of the changes that Harold and Chelsie put together before this meeting and make sure that everyone has had a chance to review so we don't go over our time on the meeting. Thanks, Kristy 5/6/2019

Contest Committee – Courtright reported that we have had a history of ups and downs with this committee and maintaining a solid relationship with industry. He would like to see one person to be the chair continually as Alex Beal has done in the past. Neville explained that this is needed and necessary. This position was a paid position in the past. Discussion was held on this topic and will be added to the agenda for further discussion and approval at the next board meeting. Watson motioned to add this topic to the next agenda, Seconded by Easton Anderson. Approved

Sally & Kathy entered meeting at 6:56pm

Fundraising Committee – Watson reported that we had good success on getting the student officers involved with fundraising this year and expect it to be even greater next year with their assistance. We need to make sure to send thank you notes to all donors, sponsors, volunteers and make sure to add this information to our social media and website. Stephanie has added donor logos to the website.

Board Discussion – Matt Rehl explained that we have not been meeting our quorum at several meetings that has made it difficult to do board business. Board members that have committed to be on the board will need to participate as laid out in the bylaws. If a board member is unable to commit to the time needed to participate, do we have an option to get a new board member to fill that position? Does the time of day for the meetings need to change? Are there reasons board members are unable to participate? Stephanie has agreed to send out a survey to the board members asking some basic questions and then we can discuss responses later.

Sally needs a couple more judges.

Board meeting ended at pm (I didn't capture the time we ended meeting)