



**Board of Directors  
September Board Meeting**

**Minutes**

*Wednesday, October 16, 2019*

*4:00 - 5:30pm*

*Video Conference Meeting*

<https://zoom.us/j/472012731>

*One tap mobile*

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+19292056099,,472012731# US (New York)

<b>Members In Attendance</b>	<b>Members Absent</b>
	Clay Wilkie, Chair CSI Welding Instructor (Region IV Professional Member)
Kristy Watson, Vice Chair Education Training Coordinator (Industry Representative)	
Chelsie Wilson, Secretary Assistant Principal, Dennis Technical Center (Region III Professional Member)	
Harold Nevill, Treasurer CEO-COSSA (Industry Representative- Nevill Enterprises, Inc.)	
Chet Andes, State Director T & I Program Quality Manager-ICTE (ex-officio)	
Sean Courtright, CTSO Manager CTSO Manager ICTE (ex-officio)	
	Daniel Martin, PS President CWI Student (ex-officio)
	Maura Catherine Dresner-Phau S President Timberline High School Student

	(ex-officio)
Alex Beal, ITTA President CWI Diesel Chair/Instructor (ex-officio)	
	Ben Hamlett-CSI Instructor Automated Manufacturing (Region IV-Professional Member)
	Lee Britt-West Ada Instructor Firefighting (Region III-Professional Member)
	Jim Mckenzie DTEC Welding Instructor (Region III-Professional Member)
	Open Position (Industry Representative)
Rob Silva-Norco (Industry Representative)	
	Ashton Hepting - NAPA (Industry Representative)
	Andrew DiPietro Petersen Brothers Construction (Industry Representative)
	Mark Enger Enger Construction and CBH Homes (Industry Representative)

**Mission:** The mission of SkillsUSA Idaho is to implement the national SkillsUSA mission and vision within Idaho to the maximum extent possible.

**Vision:** SkillsUSA Idaho will be known as one of the top 5 state SkillsUSA organizations in America.

**Values:** The national SkillsUSA mission is built upon – and its success depends on – the commitment of SkillsUSA members and partners to the below values. SkillsUSA Idaho commits to upholding these same values:

Integrity  
Respect  
Responsibility  
Citizenship  
Service

1. Call to Order

a. No quorum

2. Roll Call

Kristy Watson, Vice Chair

Chelsie Wilson, Secretary

3. Approval of Agenda Kristy Watson, Vice Chair
  - a. No quorum
4. Approval of Prior Month's Minutes Kristy Watson, Vice Chair
  - a. No quorum
5. Ice Breaker Activity Kristy Watson, Vice Chair
  - a. Getting to Know You on Zoom! – Moved to next meeting
6. Introduction of New SkillsUSA Idaho State Director Sean Courtright
  - a. Chet Andes introduced himself
  - b. Approval of Consent Items – No Quorum Kristy Watson, Vice Chair
    - Financial Report
    - c. Trades and Industry PQM Report
    - d. Conference Report
    - e. Bylaws and Policies Committee Report
    - f. Contest Committee Report
    - g. Fundraising Committee Report
    - h. Financial Committee Report
7. Strategic Planning – No Quorum Kristy Watson, Vice Chair
  - a. 14 participants on survey out of 16 possible at time
  - b. Top 5 Results from Survey
    - i. 64.3%: Enhance outreach using all forms of media (news, radio, print, social media)
    - ii. 57.1%: Make the state competitions mirror the national competitions
    - iii. 50%: Add to our committees using outside sources (such as Contest Chairs, Advisors, Staff Volunteers, Industry Partners, etc.)
    - iv. 42.9%: Grow our communication via Monthly Newsletters to students, advisors, administrators, state officials, parents, and industry
    - v. 42.9%: Create an Alumni Association to get former students vested in the future of SkillsUSA, create a pipeline for future board members and increased industry support
  - c. Where do we go from here?
8. Contest Timing Update Sean Courtright
  - a. Currently set for April 2<sup>nd</sup> and 3<sup>rd</sup>
  - b. Received complaints that the SLSC conflicts with N. Idaho Spring Break
  - c. KTEC and NIC have notified us of conflict with Spring Break
  - d. No additional decisions due to lack of quorum
  - e. Set for same time as FCCLA conference
  - f. Sean will research which contests would be affected and how many students would be missing on the opportunity
  - g. Conversation explored ideas of different dates, breaking up the conference over multiple days/weekends, spring breaks, etc.
9. Contest Updates
  - a. Cabinetmaking, Carpentry, Web Design, TV/Video Production, CNC Milling and Turning – chairs have stepped down; new chairs will need to be identified.
10. Board Member Other Business Kristy Watson, Vice Chair

- a. BASIC Training, Sean Courtright
  - i. SkillsUSA had lowest number of participants
    - 1. COSSA/DTEC holding own training due to financial constraints
  - ii. Ideas to get content out statewide
    - 1. Possible recording of event, YouTube, small fee for viewing
    - 2. Create content and consistency throughout the state
  - iii. BASIC Training is for advisors as well and PQMs have worked hard to update content for advisors
- b. Registered Advisors
  - i. 184 Advisors have registered for SkillsUSA at this time
  - ii. They can be reached now and information has been requested
- c. NLSC Moving to Atlanta in 2021
  - i. \$226.00 per night per hotel room when we move to Atlanta
  - ii. Chapters need to be updated/notified that a substantial price increase will take place
  - iii. Hotel will be in walking distance from event center
  - iv. Discouraging people from bringing large vehicles/trailers
  - v. Will need to explore other options rather than taking the trailer to Atlanta, possibly ship
  - vi. Norco could also help to assist through their connection
- d. Technology Options
  - i. OneDrive should work with all Board Members; Sean Courtright to move content over and distribute access

11. Adjourn at 4:53 pm

Kristy Watson, Vice Chair

a. No Quorum

*Note: No Quorum, Informational Update Only*

Agenda/Minutes prepared by Chelsie Wilson, Secretary