



**Board of Directors
September Board Meeting**

Minutes

Wednesday, February 19, 2020

4:00 - 5:30pm

Video Conference Meeting

<https://zoom.us/j/472012731>

One tap mobile

+16699006833,,472012731# US (San Jose)

+19292056099,,472012731# US (New York)

Members In Attendance	Members Absent
Clay Wilkie, Chair CSI Welding Instructor (Region IV Professional Member)	
Kristy Watson, Vice Chair Education Training Coordinator (Industry Representative)	
	Chelsie Wilson, Secretary Assistant Principal, Dennis Technical Center (Region III Professional Member)
Harold Nevill, Treasurer CEO-COSSA (Industry Representative- Nevill Enterprises, Inc.)	
Chet Andes, State Director T & I Program Quality Manager-ICTE (ex-officio)	
Sean Courtright, CTSO Manager CTSO Manager ICTE (ex-officio)	
	Daniel Martin, PS President CWI Student (ex-officio)
	Maura Catherine Dresner-Phau S President Timberline High School Student (ex-officio)
	Alex Beal, ITTA President CWI Diesel Chair/Instructor (ex-officio)
Ben Hamlett-CSI Instructor Automated Manufacturing (Region IV-Professional Member)	

	Lee Britt-West Ada Instructor Firefighting (Region III-Professional Member)
	Jim Mckenzie DTEC Welding Instructor (Region III-Professional Member)
	Open Position (Industry Representative)
	Rob Silva-Norco (Industry Representative)
	Ashton Hepting - NAPA (Industry Representative)
Andrew DiPietro Petersen Brothers Construction (Industry Representative)	
	Mark Enger Enger Construction and CBH Homes (Industry Representative)

Mission: The mission of SkillsUSA Idaho is to implement the national SkillsUSA mission and vision within Idaho to the maximum extent possible.

Vision: SkillsUSA Idaho will be known as one of the top 5 state SkillsUSA organizations in America.

Values: The national SkillsUSA mission is built upon – and its success depends on – the commitment of SkillsUSA members and partners to the below values. SkillsUSA Idaho commits to upholding these same values:

Integrity
Respect
Responsibility
Citizenship
Service

1. Call to Order
2. Roll Call – We don't have a quorum there will be no voting
3. Approval of Agenda
4. Approval of Prior Month's Minutes
 - a. January
5. Ice Breaker Activity
6. Approval of Consent Items
 - a. Financial Report – Sean updated Board
 - i. Numerous Chapters are rolling in
 - ii. State Registration will be coming in once registration opens
 - iii. No outstanding debts
 - b. Trades and Industry PQM Report – Chet updated Board

- i. Applications deadline has passed with 20 new applications for programs across the state. Not all are new programs
 - ii. Reach planning is ongoing
 - c. Bylaws and Policies Committee Report
 - d. Contest Committee Report – Sean and staff continue to work with past chairs and recruiting new ones and strengthening week contests.
 - i. Carpentry – 2 venues to look at, Lowes is donating materials, and donations rolling in. Cabinetry – still need chair and venue. Electronic Technology – have new chair, Computer Programming – has new chair, Architectural Drafting – needs a little help, Aviation Maintenance – can’t locate past chair and might need to chair.
 - e. Fundraising Committee Report – Sponsorships and donations are starting to roll in, we are getting more help volunteers and business helping out with leadership contests. Kristy has sent out forms to last year’s sponsors and sent forms out to all chairs for skills competitions. Deadline for the sponsorship levels including t-shirt logo need to have paperwork and logos to Kristy or CTE by February 28th.
 - f. Financial Committee Report – Sean sent in an application for a Lowe’s grant and we will have specific requirements that we have to do in order to get the funds to help students going to national.
- 7. Strategic Planning – Andrew
 - a. Andrew created LinkedIn for SkillsUSA Idaho - Andrew is the current admin but would like to have 1 or 2 more admins. Kristy is admin. Stephany to add the LinkedIn link to our SkillsUSA Idaho website.
 - b. Local radio stations are not responding but Andrew is still working on.
 - c. Andrew is working on MailChimp. Kristy can help with setting this up and create designs for posts.
 - d. Discussion on posting news and notices on 1 platform that will post on all our sites, in an effort to optimize our website traffic and pushing posts and news.
 - e. Stephany will make sure the donate here tab is current and up to date.
- 8. Contest update - SLC Update – Sean mentioned that our pin is being held up in China due to the health issue going on. Our supplier is working on trying to get someone in the states to manufacture. We had over 100 submissions on the pin design. The MOU for the automotive contest is very old and was flagged by ITD and has been updated and is going back to ITD for approval.
- 9. Board Member Other Business
 - a. Kristy mentioned that she is going to send an application to Cameron Pickett with Lactalis for the board to review and vote on adding to the board. Kristy also mentioned she will be contacting Mark Enger to verify his participation on the board, if he is able to participate on the board or not.
 - b. Our board meeting in April will be on April 1st at Louise. Stephany is verifying reservation and will send out to the board.
 - c. Clay asked about Industry Celebration (evening event) at REACH. Sean has not started the planning of this but will check on budget and get back to the board. Will need to look at REACH schedule to pick a date and time for this event.

- d. Monday August 3rd is the tentative date for the board meeting at REACH.
- e. Who will be attending closing ceremony from the board to help? Sean would like to have a count of those attending. Kristy to send out survey to board and what we need help with.

10. Adjourned at 4:08pm

Agenda prepared by Chelsie Wilson – Secretary

Minutes prepared by Kristy Watson – Vice Chairman